



## RAMIZ ABBASOV

### Financial Analyst

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## Summary

Detail-oriented Junior Financial Analyst with over 2 years of experience in accounting, invoice reconciliation, and financial analysis. Strong background in AP/AR processes, cost validation, and maintaining accurate financial data in internal systems. Proven ability to support financial reporting, ensure compliance with contractual terms, and resolve payment-related queries with internal teams and external clients.

## Experience

|  |                   |
|--|-------------------|
| Positive Call Center Solutions   | Baku, Azerbaijan  |
| Financial Analyst  | 06/2021 - 08/2022 |
| <ul style="list-style-type: none"><li>Reviewed and reconciled invoices and payments to ensure accuracy, compliance, and correct financial reporting.</li><li>Assisted customers with payment-related inquiries by resolving issues and presenting appropriate payment options.</li><li>Maintained and updated financial data in internal systems, ensuring accurate cost and payment records.</li><li>Resolved payment discrepancies and remittance issues through daily coordination with internal teams and external clients.</li><li>Supported timely payment processing and financial reporting in line with internal controls and procedures.</li></ul> |                   |

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|--|-------------------|
| Positive Call Center Solutions   | Baku, Azerbaijan  |
| Junior Accountant  | 07/2020 - 05/2021 |
| <ul style="list-style-type: none"><li>Entered, validated, and maintained financial and transactional data in accounting systems.</li><li>Processed manual and automated payments, including refunds, ensuring accuracy and completion.</li><li>Supported month-end close activities, including account reconciliations and documentation.</li><li>Monitored payment deadlines and discrepancies, escalating issues when required.</li><li>Collaborated with finance and customer service teams to resolve invoice and payment inconsistencies.</li></ul> |                   |

## Education

|                                       |                   |
|---------------------------------------|-------------------|
| Vistula University                    | 10/2022 - Present |
| Bachelor's Degree on Computer Science |                   |

## Languages

English Fluent ●●●●●

Azerbaijani Native ●●●●●

Turkish Fluent ●●●●●

Russian Intermediate ●●●●●

## Skills

Financial Reporting & Analysis · Invoice Review & Cost Reconciliation · AP / AR Processing · Contract & Cost Compliance · Microsoft Excel · SQL · Analytical & Numerical Skills